



Help for non-English speakers

Help for non-English speakers If you need help to understand the information in this policy, please contact 03 8762 6898 or email fountain.gate.sc@education.vic.gov.au

Purpose

The purpose of this policy is to set out the eligibility criteria and procedural requirements for enrolment in Victorian government schools.

Summary

- This policy supports all types of enrolment, including Foundation enrolment, Year 7 placement and transfers between schools.
- Schools must consider the 3 core principles when making enrolment decisions.
- Schools must follow the mandatory guidelines and advice set out in the Guidance tab. An overview of each chapter is detailed below.
- Schools must collect and maintain mandatory student information and follow statewide enrolment timelines.
- Unless otherwise stated, the guidance in this policy applies to all Victorian government schools.

The core principals of the Enrolment policy are:

- Every eligible child has the right to be enrolled at a Victorian government school.
 - All students that reside within the area of a designated neighbourhood school (school zone) must be offered a place when seeking enrolment.
 - Students who hold a subclass 500 student visa (a student visa in their own name) may only attend government schools accredited to accept international students.
- Parents/carers have the right to seek enrolment for their child at a Victorian government school of their choice.
 - Designated neighbourhood schools with sufficient accommodation should offer enrolment to students who reside outside of their school zone.
 - Schools with special entry criteria (for example, specialist schools) are not designated neighbourhood schools. These schools offer enrolment to students who meet the requirements of their local enrolment policy.
- School enrolment practices must be fair, equitable and comply with state and federal laws.
 - Factors such as ability, history of behaviour, or level of engagement with education are irrelevant for enrolment decisions at designated neighbourhood schools.
 - Schools must ensure enrolment practices do not disadvantage children in out-of-home care, those experiencing homelessness or family violence, recently arrived immigrants or refugees.

Review and approval

Plan last reviewed	August 2026
Approved by	Principal - Jo Cucchiara
Next scheduled review date	August 2027