

BRING YOUR OWN DEVICE (BYOD) USAGE AGREEMENT



FOUNTAIN GATE
SECONDARY COLLEGE

BACKGROUND:

Fountain Gate Secondary College believes that digital technologies can provide significant benefits to students' educational opportunities. Furthermore, the teaching of cybersafe and responsible online behaviour is essential to the lives of students and is best taught in partnership between home and school.

The goal of this policy is to ensure that students use school-based technology safely and responsibly. Further details are available in the 'BYOD Program - Information for Parents and Students' booklet (the "Information Booklet").

BRING YOUR OWN DEVICE ('BYOD'):

Selected year levels participate in our school's Bring Your Own Device (BYOD) program. As part of the program, all students in these year levels are expected to:

- Bring an acceptable device (which meets the minimum specifications as outlined in the information booklet) to every class, unless instructed otherwise by a teacher.
- Ensure their device is working correctly.
- Ensure their device is charged every day, and has sufficient battery power to work in all classes.
- Ensure their device does not contain any inappropriate or offensive content, or any content which they would not be comfortable for a teacher or parent to see. Students are expected to show any content on their device to teachers if requested.
- Only use their device for school-related educational purposes while at school.
- Only use their device under the supervision of a teacher (Year 11 and 12 students may use their device at any time in the VCE Study Centre or VCE Courtyard).
- Keep their device securely locked in their locker when not in use.
- Take full responsibility for the safety and security of their device at all times.
- Use their device in accordance with the 'Using Technology' section of this policy (see below).
- Fulfil the other expectations of students outlined in the Information Booklet.

Approved BYOD devices are exempt from the school's 'Mobile Phones & Electronic Devices Policy'. Other devices (mobile phones, iPods, electronic games, etc.) are not to be used at school except where teachers direct students to use them for educational purposes in accordance with the 'Mobile Phones & Electronic Devices Policy'.

The school does not take any responsibility for the loss or damage of any personal item, including electronic devices (computers, phones, etc.).

USING TECHNOLOGY:

They will use their device to access electronic resources (including the internet) at school. Parents/carers should be aware that the nature of the internet means that full protection from inappropriate content can never be guaranteed.

If a student does not follow this agreement, or fulfil their obligations as explained in the Information Booklet, they will receive consequences under school's 'Code of Cooperation'. In cases where the student has been responsible for

damage to technology owned by the school or another student, the student or their parents may be asked to pay for the damage to be repaired. Some online activities are illegal and may be reported to police.

While at school, students must:

- Fulfil their obligations under this policy and the BYOD Information Booklet.
- Only use technology for school-related educational purposes while at school.
- Not download, display, save, print or transmit and inappropriate or offensive material (e.g. obscene language, pornographic, violent or racist material). If such content is accidentally accessed, students must leave the site immediately and notify a teacher.
- Not bring inappropriate or offensive digital content to school.
- Follow all teacher directions regarding the use of technology.
- Only taking photos, sound or video recordings, of people when they have received that person's consent and it is under the direction of a teacher.
- Not use the internet for gambling, advertising or personal financial gain.
- Keep their password safe, by never revealing it to anyone except a teacher or IT Technician.
- Respect others and communicate with them in a supportive manner; never writing or participating in online bullying.
- Protect the privacy of others by never posting or forwarding their personal details or images without their consent.
- Handle technology with care and notify a teacher if any of the school's technology is damaged or requires attention.
- Abide by copyright and intellectual property regulations.
- Never interfere with network systems and security, access the data of another user, or attempt to log into the network with a user name or password that is not their own.
- Not attempt to download or install unauthorised software (including games) onto school-owned devices.
- Not use online 'chat' facilities or social networking websites, except under the direction of a teacher.
- Not deliberately damage hardware or make changes to the configuration of a computer.
- Not use any internet connection other than the connection provided by the school.

By signing this agreement, the student agrees to abide by this policy, and the details outlined in the BYOD Information Booklet.

Student Name: _____

Student Signature: _____

Date: _____

By signing this agreement, the parent/carer agrees to support the school in ensuring their son/daughter abides by this policy.

Parent/Carer Name: _____

Parent/Carer Signature: _____

Date: _____