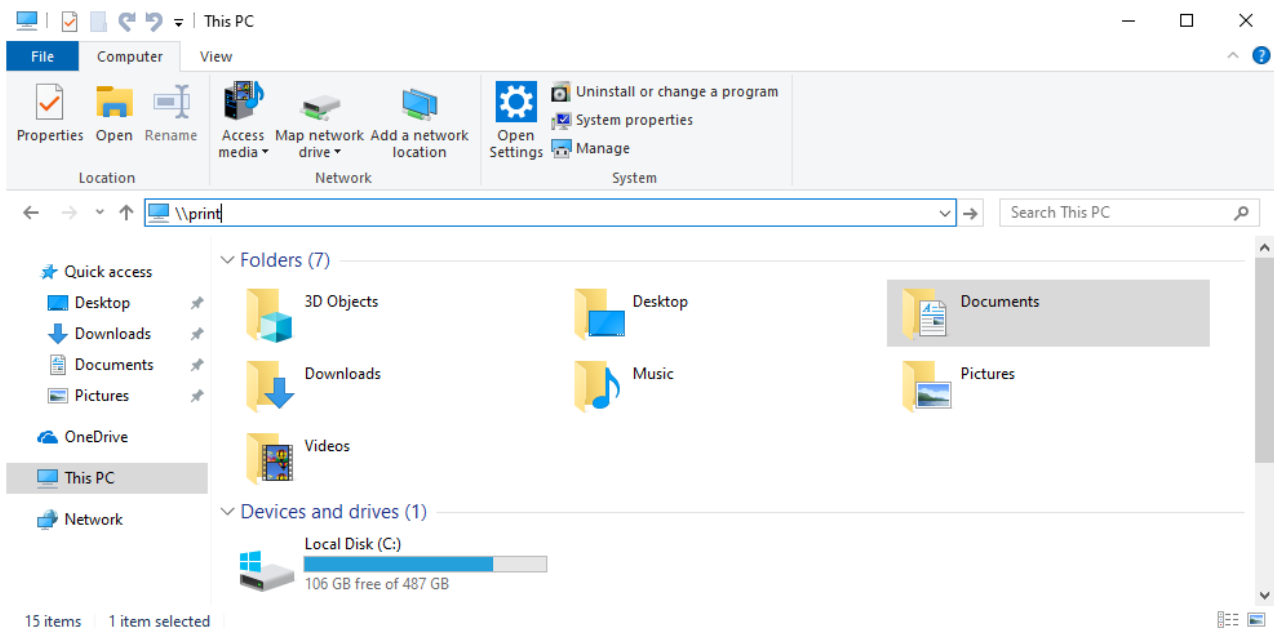


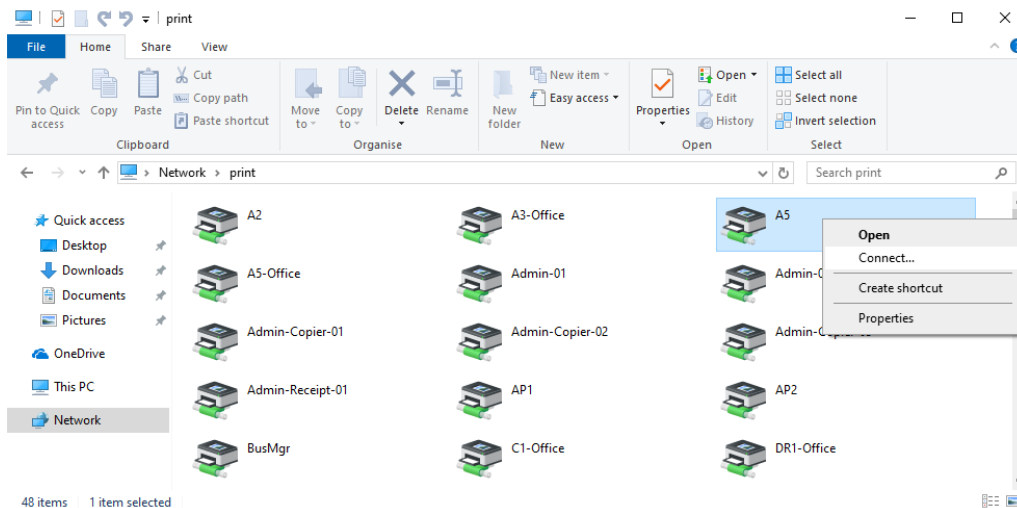
HOW TO INSTALL A PRINTER ON WINDOWS COMPUTER

1. Open File Explorer



2. Type \\Print in the address bar at the top and press Enter

3. Right click on the printer you would like to install and select connect



To choose a default printer, select the **Start** button and then **Settings**. Go to **Devices > Printers & scanners > select a printer > Manage**. Then select **Set as default**. If you have **Let Windows manage my default printer** selected, you'll need to deselect it before you can choose a default printer on your own.

In Windows 10, your default can be the printer you last used. To turn on this mode, open **Start** and select **Settings > Devices > Printers & scanners**. Select the checkbox beside **Let Windows manage my default printer**.